



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

UNNUMBERED MEMORANDUM

TO : Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM :  **MERTHEL M. EVARDOME, CESO V**
Schools Division Superintendent

SUBJECT: FINAL VENUE AND LIST OF PARTICIPANTS FOR THE CAPACITY
BUILDING ON ONLINE PROCTORING FOR THE FY 2021
NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS

DATE : May 13, 2022

Attached is the Regional Memorandum No. 283 dated May 11, 2022 regarding the **Final Venue and List of Participants for the Capacity Building on Online of the FY 2021 National Qualifying Examination for School Heads.**

For your information, guidance and widest dissemination.



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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. IV-A
13787
ICT SECTION
Date: MAY 12, 2022
11 May 2022 3:45
By: *[Signature]*
DEPED-4A-05-RM-22-283

Regional Memorandum

S2-104597

**FINAL VENUE AND LIST OF PARTICIPANTS FOR THE
CAPACITY BUILDING ON ONLINE PROCTORING FOR THE
FY 2021 NATIONAL QUALIFYING EXAMINATION
FOR SCHOOL HEADS**

To **Schools Division Superintendents**

1. Relative to DM-HROD-2022-0497, the Capacity Building on Online Proctoring for the FY 2021 National Qualifying Examination for School Heads (NQESH) is scheduled in the following venues.

Batch	Dates	Venues
Batch 1	May 16 – 17, 2022	Microtel by Wyndham-Eagle Ridge Amadeo Road, General Trias City
Batch 2	May 18 – 19, 2022	The Bayleaf Cavite Governor's Drive, Brgy. Manggahan, General Trias City
Batch 3	May 19 – 20, 2022	

2. The objective of this activity is to capacitate the proctors on their tasks during the conduct of the FY 2021 NQESH. Specifically, they will be oriented on how the platform works through simulations.
3. Participants in this activity are the Regional Program Manager, Regional NQESH Coordinator and Head and Live Proctors from the Schools Division Offices (See the Enclosure). They are advised to bring laptops and extension cords.
4. Travel expenses of the participants shall be charged against their respective local funds subject to existing COA and accounting rules and regulations.
5. For queries and other details, you may contact Dr. Buenalyn M. Manuel at 09178885857.
5. Immediate dissemination of this memorandum is earnestly desired.

[Signature]
FRANCIS CESAR B. BRINGAS
Regional Director

QAD/bmm



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Republic of the Philippines
Department of Education

BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

HUMAN RESOURCE DEVELOPMENT DIVISION

GROUP 1

DATE	TIME	ACTIVITY	PARTICIPANTS
May 16, 2022	11:00 AM	Check-In (First Meal: Lunch)	All participants (Region IVA Group 1)
	1:00 PM	Preliminaries/Lecture	
May 17, 2022	9:00 AM	Hands-on/Simulation	
	12:00 NN	Check-Out (Last Meal: Lunch)	

GROUP 2

DATE	TIME	ACTIVITY	PARTICIPANTS
May 18, 2022	9:00 AM	Preliminaries/Lecture First Meal: Heavy Snack	All participants
	1:00 PM	Hands-on/Simulation	
	2:00 PM	Check-In/Registration	
May 19, 2022	9:00 AM	HRD SEPS Meeting	HRD Focals/SEPS
	10:00 AM	Check-Out (Last Meal: Heavy Snack)	Non-HRD Participants
	12:00 NN	Check-Out (Last Meal: Lunch)	HRD Focals/SEPS

*All participants are expected to be in the venue on May 18, 2022, at 7:00 AM for heavy snack and for participation in the lecture session at 9:00 AM. Check-in time is at 2:00 PM.

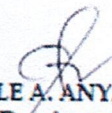
GROUP 3

DATE	TIME	ACTIVITY	PARTICIPANTS
May 19, 2022	9:00 AM	HRD SEPS Meeting	HRD Focals/SEPS
	1:00 PM	Preliminaries/Lecture	All participants
	2:00 PM	Check-In (First Meal: Heavy Snack)	HRD Focals/SEPS
		Check-In (First Meal: Lunch)	Non-HRD Participants
May 20, 2022	9:00 AM	Hands-on/Simulation	All participants
	2:00 PM	Check-Out (Last Meal: Lunch)	

*HRD Focals/SEPS are expected to be in the venue on May 19, 2022 at 7:00 AM for heavy snack and for participation in the HRDD session at 9:00 AM. Check-in time of all participants is at 2:00 PM.

For information and guidance.

Thank you very much for your continued support.


CECILLE A. ANYAYAHAN
Project Development Officer V
BHRD-HRDD



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

Enclosure to RM No. ____ s. 2022

Capacity Building on Online Proctoring for The FY 2021 National Qualifying Examination for School Heads

LIST OF PARTICIPANTS

BATCH 1

Microtel by Wyndham-Eagle Ridge
 Amadeo Road, General Trias City
 May 16-17, 2022

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BATCH 2

The Bayleaf Cavite

Governor's Drive, Brgy. Manggahan, General Trias City

May 18-19, 2022

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BATCH 3

The Bayleaf Cavite

Governor's Drive, Brgy. Manggahan, General Trias City

May 19-20, 2022

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